

Date: _____

To
The Director of Evaluation
JNTUH
Kukatpally, Hyderabad - 500072

Sir

Sub: Issue of PC & CMM under the Tatkal scheme – Reg.

Ref: Hall-ticket number of the candidate is _____

With reference to the subject cited above, Mr./Ms. _____, a student of B.Tech./B.Pharmacy/M.Tech./M.Pharmacy/MBA/MCA bearing the hall-ticket number _____ requires his/her PC & CMM, which enables him/her to go for higher studies/to join in an organization. Hence you are requested to issue PC & CMM of this candidate under **tatkal scheme**.

This institute has no objection in receiving the candidate his/her PC & CMM as he/she has cleared all the fee dues.

Thanking you

Yours Sincerely

PRINCIPAL

Enclosure:

- 1) Details of payment of Rs. 2000/- SBI Challan with No. _____ dated _____

INSTRUCTIONS

- The students, who require their PC & CMM , under tatkal scheme have to submit the available application **on college letter-head** dully signed by Principal.

- The Prescribed amount of fee is Rs.2000/- , in the form of State Bank of India challan only. The challan can be payable in any Branch of State Bank of India.

- Application (hard copy) along with challan is to be submitted in the counter of Student Service Section, JNTUH Examination Branch.