



JAWAHARLAL NEHRU TECHNOLOGICAL UNIVERSITY HYDERABAD
COLLEGE OF ENGINEERING SULTHANPUR

Sulthanpur, Pulkal (M) Sangareddy District - 502 273, Telangana State

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Tender Notice No. JNTUH/ED/MBD/Canteen/2456/2017-18, Dated: 25-05-2018

TENDER DOCUMENT

NAME OF SERVICES : **Lease of College Canteen at JNTUH CES.**

NAME AND ADDRESS OF THE SERVICE PROVIDER WHO DOWN LOADED THE BID DOCUMENTS. : _____

Signature of the Bidder
JNTUH

Signature of the Chief Engineer/Director, BICS,

T E N D E R N O T I C E

NOTICE INVITING TENDER FOR LEASE OF CANTEEN OF JNTUH COLLEGE OF ENGINEERING SULTHANPUR

Name of Work	Lease of College Canteen at JNTUH CES.
Brief Scope of Work	Lease of College Canteen at JNTUH CES.
Tender Document	The tender document can be downloaded from the JNTUH www.jntuh.ac.in or www.jntuhces.ac.in
Cost of Tender Document (Non-refundable)	The downloaded tender document shall be accompanied by demand draft for Rs. 3,540/- (Rupees Three thousand Five hundred Forty only) " The Registrar, JNTUH, Hyderabad " payable at Hyderabad otherwise tender will be summarily rejected
Security Deposit Amount	Tender application should be accompanied with SD in a form of Demand Draft for Rs. 1,00,000/- (Rupees One Lakh only) payable through demand draft drawn in favour of " The Registrar, JNTUH, Hyderabad " payable at Hyderabad For unsuccessful bidders the Security Deposit shall be refunded after finalization of tenders and for successful bidders SD amount shall be paid after completion of contract period without any interest
LEASE AMOUNT	The Bidders shall have submit the tender document along with the DD in favour of " The Registrar, JNTUH, Hyderabad " payable at Hyderabad, for lease amount offered per year by him at which they wish to take over the canteen on lease at the space provided in the application forms. The applications without DD for lease amount offered by him will summarily rejected
Date and Time for submission of tender	Only on 08-06-2018 up to 3.00 p.m.
Address for submission of tender	The Chief Engineer/ Director BICS Administrative Building JNTUH, Kukatpally, Hyderabad, Telangana State - Pin 500085
Date and Time of Opening of Technical Bid	08-06-2018 at 3.30 p.m. (Venue: The Chief Engineer/Director BICS, Administrative Building, JNTUH, Kukatpally, Hyderabad, Telangana state Pin 500085
Date and Time of Opening Price Bid	Will be informed later to the technically acceptable shortlisted bidders as described in Section H, Para-b. These bidders have to produce their original certificates & documents for verification before opening of price bid

Signature of the Bidder
JNTUH

Signature of the Chief Engineer/Director, BICS,

Bid Validity	90 days from the date of Price bid opening
Mode of Submission of Tender	Conventional Tender Box system



Office of the Chief
Engineer/ Director.
BICS, JNTUH
Kukatpally, Hyderabad.

Tender Notice No. JNTUH/ED/MBD/Canteen/2456/2017-18, Dated: 25-05-2018

MEMO

Sub:- JNTUH CES - Lease of College Canteen at JNTUH CES Sulthanpur -Reg.
Ref:- Tender Notice No. JNTUH/ED/MBD/Canteen/2456/2017-18, Dated: 25-05-2018
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The notification cited refers to the Canteen located in JNTUH CES campus, Sulthanpur. The Canteen should serve food of whole some Vegetarian/non vegetarian food items and readymade foods. The details of the items ANNEXURE-I (MENU) with approved rates at which they are to be served and the quantum that has to be maintained are shown in the statement appended to the application forms. It may be noted that the applicants have to affix their photographs at the space provided and signatures at two places in the application form, one at the bottom of terms and conditions, one at the bottom of the statements of approved items that are to be served.

Interested persons shall have to quote the lease amount per year at which they wish to take over the canteen on lease at the space provided in the application forms as against the minimum lease amount per year fixed and submit duly signed in sealed cover to Office of The Chief Engineer/Director BICS Administrative Building, JNTUH, Kukatpally, Hyderabad, Telangana State 500085 on **08-06-2018 up to 3.00 p.m** as per the notification cited and the sealed covers will be opened on **08-06-2018 at 3.30 p.m.** in the presence of applicants present. Demand draft drawn in favour of the **The Registrar, JNTUH, Hyderabad** payable at Hyderabad for **Rs. 1,00,000/- (Rupees One Lakh only)** towards Security Deposit (SD) should accompany the application form for lease of Canteen & DD for lease amount offered per year by him along with tender document.

The Canteen shall be given on lease for a period of one year to those who qualifies the criteria set and offers highest lease amount per year to run the Canteen. In case of tie, the Canteen shall be put for open auction as explained under terms and conditions of lease.

Signature of the Bidder
JNTUH

Signature of the Chief Engineer/Director, BICS,

Minimum lease amount for one year shall be **Rs. 1,00,000/- (Rupees One Lakh only)** for College Canteen. The lease amount offered by the applicant should be shown at the space provided in the application forms. Documents enclosed along with the applications should be attested by Gazetted Officer with proper seal.

It may also be noted that the lease amount per year offered by him / their firm was brought in the form of demand draft in favour of **"The Registrar, JNTUH, Hyderabad"** payable at Hyderabad and kept in with tender schedule.

Successful Bidder should pay ADDITIONAL SECURITY DEPOSIT (ASD) of **Rs. 1,00,000/- (Rupees One Lakh only)** in shape of DD obtained from any Nationalized in favour of **"The Registrar, JNTUH, Hyderabad"** payable at Hyderabad has to be submitted at the time of agreement.

Tender forms Completed in all respects duly signed together with demand draft for **Rs. 1,00,000/- (Rupees One Lakh only)** drawn in favour of **"The Registrar, JNTUH, Hyderabad"** payable at Hyderabad and DD for lease amount per year offered by him/their firm should have to in sealed covers in person addressed to the chief Engineer/Director, BICS, JNTUH Kukatpally, Hyderabad. The sealed covers will be opened on **08-06-2018 at 3.30 p.m.** in the presence of applicants present. Applicants should furnish the attested copies of the documents in proof of their eligibility criteria as set in the bid document.

1. Copy of Food license certificate issued by competent authority under Telangana & Andhra Pradesh Food & Safety Act 2006
2. Copy of GST Registration
3. Copy of PAN Card
4. Copy of Income Tax Return of the last two financial years
 - (A) 2016-17
 - (B) 2017-18
5. Copy of Experience Certificates issued by competent authorities/ Lessors/Head of Institutions/Organization as the case may be at least for one year.
6. Copy of Certificate of Registration Firm
7. Copy of Firm/Partnership Firm registration.
8. Copy of Proof of Address (copy of Ration Card, Driving License, Aadhar Card, Electricity Bills etc.,)
9. Copy of Annual Turnover certified by Chattered Accountant.
10. Copy of Labour Registration Certificate.

The undersigned reserves the right to reject any one or all applications without any reasons thereof and also have a right to re-notify the Canteen.

Signature of the Bidder
JNTUH

Signature of the Chief Engineer/Director, BICS,

FORM OF AGREEMENT TO BE EXECUTED AT THE TIME OF LEASING OUT CANTEEN,
JNTUH CES SULTHANPUR, SANGAREDDY DIST.

An agreement made this _____ day of _____

Between the Chief Engineer/Director, BICS, JNTUH and Sri/ Mrs. _____

_____ (Hereinafter called as Lessee with expression shall include his heirs, administrators, executors and legal representatives of the one part) and the Principal, JNTUH CES, Sulthanpur (hereinafter referred to as the University College the other part).

Signature of the Bidder
JNTUH

Signature of the Chief Engineer/Director, BICS,

LEASE PERIOD

The canteen lease shall be for a period of one calendar year and will commence from June 2018 and ends on May 2019. The lease period can be extended further based on the recommendations of the Canteen Committee and higher authorities depending upon the performance of the Canteen maintenance. If extended, the contractor is liable to pay the additional lease amount for the further extended period as per the contract conditions failing which the lease will be cancelled and the Security deposit & lease amount deposited will be forfeited.

Signature of the Bidder
JNTUH

Signature of the Chief Engineer/Director, BICS,



**APPLICATION FORM FOR LEASE OF COLLEGE CANTEN IN JNTUH CES
CAMPUS SULTHANPUR**

Applicants
Latest passport
Size photograph
To be affixed here

- 1. Name of the Firm/Applicant : _____
- 2. Name of Father/Husband : _____
- 3. Age : _____
- 4. Residential Address : _____

Signature of the Bidder
JNTUH

Signature of the Chief Engineer/Director, BICS,

5. Minimum lease amount fixed : **Rs. 1,00,000/- (Rupees One Lakh only) for**

One year

6. Amount of lease offered per year : **Rs**

7. SECURITY DEPOSIT

i) Demand Draft No./Date :

ii) Amount : **Rs. 1,00,000/- (Rupees One Lakh only)**

8. Previous Experience

(A separate sheet indicating the
Details may be enclosed) :

9. Reference to the Address Proff :

10. Reference to the PAN Card :

Date: _____

Note: Residential proof should be attached.

CHECK LIST

1	Food license issued by competent authority under Telangana/ Andhra Pradesh food & Safety Act 2006	Yes/No
2	Tender form filled and signed	Yes/No
3	Tender application cost of Rs. 3,540/- (Rupees Three thousand Five hundred Forty only) payable through demand draft drawn in favour of " The Registrar, JNTUH, Hyderabad " payable at Hyderabad	Yes/No
4	Security Deposit for Rs. 1,00,000/- (Rupees One Lakh only) payable through demand draft drawn in favour of " The Registrar, JNTUH, Hyderabad " payable at Hyderabad	Yes/No
5	DD for lease amount per year offered in favour " The Registrar, JNTUH, Hyderabad " payable at Hyderabad	Yes/No
6	GST Registration	Yes/No
7	PAN Card	Yes/No
8	Income Tax last 2 years	Yes/No
9	Covering letter for company profile	Yes/No
10	Experience certificates	Yes/No
11	Copy of Firm/Partnership Firm Registration	Yes/No
12	Address proof	Yes/No
13	Annual Turnover Certified by Chartered Accountant	Yes/No
14	Labour Registration Certificate	Yes/No

Signature of the Bidder
JNTUH

Signature of the Chief Engineer/Director, BICS,

TERMS AND CONDITIONS

1. The College will provide accommodation and the **Lessee** (Canteen proprietor) shall run the Canteen in the premises of the canteen earmarked for the purpose.
2. The Canteen lease shall be for a period of one year extendable based on the performance and recommendations of the committee, until further orders.
3. The College shall fix the rates for each item that are to be served at the canteen and the Lessee shall have to serve those items only at the rates and quantum fixed vide Annexure-I and a ANNEXURE-I (MENU) chart accordingly should be displayed at the canteen. Further, sale of Pans/Cigarettes/Ghutkas/Alcohol prohibited Soft drinks and other such banned items at the canteen is strictly prohibited.
4. The rates/quantum fixed for the items shall remain the same during lease period.
5. **The applicants should submit a declaration in writing before opening of sealed covers that they have brought the 100% of lease amount per year offered by them in the form of DD in favour “The Registrar, JNTUH, Hyderabad” payable at Hyderabad and DD for Rs. 1,00,000/- (Rupees One Lakh only) towards security deposit are to be enclosed along with tender schedule.**
6. The person who is qualified and offered highest amount towards lease of Canteen shall have a fair chance to be declared as successful for a period of **one year** with effect from the date of issue of orders running of the Canteen in favour of him/her. Highest bidding alone does not confer any offer. The committee’s decision in this regard is final

Signature of the Bidder
JNTUH

Signature of the Chief Engineer/Director, BICS,

7. All the crockery, glasses, spoons, all cooking utensils, gas burners with LPG cylinders, grinders etc., are to be provided by the lessee
8. The lesser shall provide tables, chairs, a water cooler and water purifier and other furniture as given in Annexure-II.
9. The lesser will hand over the Canteen premises along with the furniture and fittings in good working condition as listed in Annexure-II. The Lessee shall hand over the Canteen premises along with furniture & fittings after the expiry of the period in good working condition. Any damage to the property, furniture and fittings shall be recovered from the security deposit amount available with the College. The decision of the Principal with regard to the assessment of such damage if any, is final in this regard.
10. The Lessee will be responsible for payment of all statutory taxes viz. GST, Service Tax, Income Tax and any other taxes applicable for running the Canteen.
11. The Lessee shall maintain proper records, registers, etc., as applicable and required under various enactment including, but not limited to, Contract Labour (Regulation & Abolition) Act 1970, EPF Act and Miscellaneous Provision Act 1952 and the schemes framed there under, ESI Act 1948 and Rules, the Payment of Bonus Act 1965 and Rules and all other applicable Acts and Regulations and further shall comply with all statutory provisions thereof, in obtaining registration, licenses, filing returns, submitting information, etc.
12. The Canteen premises (inside and outside) should not be used for any other purposes except for running of the Canteen.
13. The Lessee should not transfer the management to any other individual or agency. The Lessee has to appoint a responsible person, who should be present at the premises and supervise the day to day affairs of running of Canteen and shall not give scope for any complaints either from students/staff.
14. The College/ University authorities shall have every right to inspect the Canteen without any notice and can seal the Canteen in case of violation of terms and conditions.
15. The food shall be prepared as per the norms laid down by the Food and Drug Administration and shall be of the highest standards of hygiene and sanitation
16. The Canteen shall be kept open for all 365 days of the year. In case the Canteen is to be closed for any maintenance, prior permission from the Principal shall be taken in writing, at least one week in advance.
17. The Canteen should run during the timings from 7.00 A.M. to 6.00 P.M. on all working days. The College shall however reserve the right to revise the timings.
18. The College has the right to terminate the lease by giving one month notice, if it is found that any action of the lessee is a violation leading to breach of the TOR of this lease, in such case the lessee shall forego the SD and lease amount.

19. The lessee should execute an agreement bond in the prescribed proforma on Rs.100/- Non-Judicial stamp paper.
20. The sub-Contracting/Subletting is not permitted, under any circumstances.
21. The Lessee shall provide at his cost proper uniform, headgear, gloves, aprons etc., to all the staff working in the Canteen to ensure a hygienic, healthy and safe environment.
22. Electricity charges for every month are to be paid by the Lessee. This will be based on the actual consumption recorded in the electric meters fixed in the canteen. The electricity charges will be borne by the lessee as per the sub-meter fixed in the canteen building or on average consumption rate charged by the default and the rate chargeable per unit will be commercial rate charged by Electricity Department as applicable from time to time. Purified drinking water to be provided by the tenderer at his own cost for canteen customers.
23. The Lessee shall ensure that a supervisor is appointed to oversee the smooth running of the Canteen including ensuring that meals are made available as per published timings so that no inconvenience caused to the students and staff at dining in the Canteen. The authorized supervisor appointed by lessee should be declared at the time of agreement.
24. In case if any dispute arising between Lessee and the College, the same shall be resolved mutually. However, in case of disagreement, it will be referred to the Registrar, JNTUH, who will be the sole arbitrator and his decision shall be binding on both parties.
25. The Lessee (Canteen Proprietor) will have to abide by the decisions taken by the College from time to time for proper running of the Canteen.
26. The premises of the Canteen should be kept clean and tidy and the Canteen proprietor (Lessee) will be fully responsible for the cleanness and hygienic maintenance of the premises. Further the proprietor should implement the following guide lines strictly.
 - i) All the food served for sale should be kept in fly proof glass almirahs or should be kept well covered from flies and dust.
 - ii) Dust bins or wooden boxes should be kept for throwing waste papers garbage etc. and they should be well covered.
 - iii) The utensils, crockery etc., should be cleaned/washed with potassium permanganate lotion and hot water.
 - iv) Flit and phenyl should be used to check fly menace.
27. The Lessee should operate the Canteen within one week from the date of issue of orders for running of Canteen and submit this agreement failing which the Lessee will have no claim over the Canteen and that the security deposit amount deposited by him/her will be forfeited.
28. This agreement does not under any circumstances constitute a rental or tenancy agreement.

NAME:

ADDRESS:

In witness where of the parties have affixed their signatures to this agreement on this

_____ day of _____ 2018, on the presence of the following witnesses:

SIGNATURE OF LESSEE

WITNESSES (Name & Signatures):

- 1.
- 2.

SIGNATURE OF CHIEF ENGINEER/
DIRECTOR, BICKS, JNTUH (OR)
AUTHORISED OFFICER

WITNESSES (Name & Signatures):

- 1.
- 2.

ANNEXURE -I (MENU)

STATEMENT OF ITEMS THAT ARE TO BE SERVED AT THE RATES AT WHICH THEY ARE
TO BE SERVED AND THE QUANTUM THAT SHOULD BE MAINTAINED

Sl.No	ITEM	QUANTITY	RATE Rs.
I. ROUTINE ITEMS			
TIFFINS (MORNING 7.00 A.M TO 11.00 P.M)			
1	Idli	150 grams (3 Nos)	20.00
2	Wada	120 grams (2 Pieces)	20.00
3	Upma	150 grams	15.00
4	Puri	150 grams (3 Nos)	25.00

Signature of the Bidder
JNTUH

Signature of the Chief Engineer/Director, BICS,

5	Masala Dosa/Onion Dosa	120 grams	25.00
6	Plane Dosa	120 grams	20.00
7	2 chapatis with curry		25.00
8	Bread & Omlet	4 pices + 1 egg	20.00
SNACKS (7.00 A.M TO 6.00 P.M)			
9	Samosa (potato) with mirchi	120 grams (1 No)	10.00
10	Small Samosa (Onion)	Each plate (4 Nos)	12.00
11	Mixture	60 grams	10.00
12	Vegetable/NV Puff	Each	10.00
13	Cream bun	Each	5.00
14	Cream cake	Each	10.00
15	Pakodi	100 grams	15.00
DRINKS (7.00 A.M TO 6.00 P.M)			
16	Milk	100 ml	10.00
17	Tea (full)	100 ml	8.00
18	Tea (single)	50 ml	5.00
19	Coffee	100 ml	10.00
20	Vijaya badam milk	Each	MRP
21	Fruit Juices (any seasonal fruits)	150 ml	20.00
22	Ice creams (small cups)	50 ml	MRP
23	Water bottle	Each	MRP
EVENING (4.00 P.M TO 6.00 P.M)			
24	Chats		
	a) Samosa ragada	1 plate	15.00
	b) Pani Puri	1 plate (7 Nos)	10.00
	c) Bhelpuri	1 Plate	10.00
	d) Mirchi bajji/Alubajji/Onion bajji	1 Plate (4 Nos)	20.00
25	Punukulu	1 Plate (10 Nos)	15.00
26	Omlet with Onion	2 eggs	20.00
27	Boiled egg	1 egg	10.00
28	Bread & Omlet	4 pieces + 1 egg	20.00
FAST FOOD (4.00 P.M TO 6.00 P.M)			
29	Manchuria (Veg & Non-veg)	1 Plate	30.00
30	Noodles (Veg & Non-veg)	1 Plate	30.00
31	Fried Rice (Veg & Non-veg)	1 Plate	30.00
II. ORDERED BASED ITEMS			
32	Full meals (Vegetarian) with following items(Unlimited Rice, Dal, Sabji, Sambar, Rasam, Curd, Pickle, Papad) plus 2 chapatis or 2 small puri	1 Plate	50.00
33	Plate Meals (Vegetarian) with following items (1 plate Rice, Dal, Sabji, Sambar, Rasam, Curd, Pickle, Papad)	1 Plate	40.00
34	Veg. Biryani/tomoto rice	200 grams	30.00
35	Lemon Rice/Curd Rice	200 grams	25.00
36	Biscuit Packets		MRP

Any other new items should be provided subject to demand and approval from canteen committee.

The above rate inclusive of required quantity of Sambar, chutneys or curry and taxes. Any other new items subject to approval.

Note:

1. Among the items no.1 to 8 specified above, at least two items should be available on any day and the items should not to be repeated for more than twice in a week.

Signature of the Bidder
JNTUH

Signature of the Chief Engineer/Director, BICS,

2. Item No.9 to 23 should be available at any time during the working hours of canteen.
3. Performance of the canteen will be revised once in every quarter i.e. 3 months by the canteen committee.

I undertake to serve the items mentioned above at the Specified rates.

ANNEXURE -II

Signature of the Bidder
JNTUH

Signature of the Chief Engineer/Director, BICS,

List of items provided by the College

Sl.No	Name of the Item
01	Tables
02	Benches
03	Water Cooler (Refrigerator)

Signature of the Bidder
JNTUH

DECLARATION-CUM-UNDERTAKING

Signature of the Chief Engineer/Director, BICS,

I declare that I shall abide by the terms and conditions of lease; I also abide by the decision of the College.

I Undertake that:

- i) I will serve the items mentioned in the enclosed statement in good quality at the rates fixed duly maintaining the quantum indicate therein, and a "ANNEXURE-I (MENU)" will be displayed showing the details.
- ii) I will not serve the items other than those approved and also I will not sell
Pans/Cigarettes and other such banned items.
- iii) I will not use the Canteen premises for any other purpose except that of running of the Canteen and that I will keep the premises (inside and outside) clean and tidy.
- iv) I will run the Canteen with the name given to it and no other name will be used and that the walls and surroundings of the Canteen will not be used for advertising and paintings.
- v) I will prepare oil items with refined oil only.
- vi) I will not give scope for any sort of complaints either from students/staff.