

## MINUTES OF THE MEETING

Dated 18.12.2021

The Minutes of the 7<sup>th</sup> IQAC Meeting held on 18.12.2021 at 11.00 AM in the Chambers of the Vice-Chancellor, JNTUH, to discuss about the IQAC activities and following members are present:

1. Prof. Katta Narasimha Reddy, Vice-Chancellor - Chairman
2. Prof. A. Govardhan, Rector - Member
3. Prof. M. Manzoor Hussian, Registrar - Member
4. Prof. M. Madhavi Latha, Director, Academic & Planning - Member
5. Prof. K. Vijaya Kumar Reddy, Director, R& D - Member
6. Prof. M. Chandra Mohan, Director of Evaluation - Member
7. Prof. B. Rama Devi, Prof. of Chemistry, CEH - Member
8. Prof. Ch. Sasikala, Director, IST - Member
9. Prof. K. M. Laxman Rao, Director, BICS - Member
10. Prof. A. Prabhu Kumar, Principal, CEH - Member
11. Prof. Rupsing Naik, Prof of Library - Member
12. Prof. A. Jaya Sree, Prof of Chemistry, IST - Member
13. Prof. Sindhu, Director, SMS - Member
14. Sri Srikanth Sinha, Chief Executive Officer, TASK - Member
15. Prof. A.V.S.S. Kumara Swami Gupta, Director IQAC - Convenor

\*\*\*\*\*

The Honorable Vice Chancellor and Chairman of IQAC welcomed all the members after reconstitution of the committee for the meeting.

The following resolutions are taken during the meeting and discussed below :

**Item 1:- Discussion on 6<sup>th</sup> IQAC meeting minutes and action taken report.**

The committee has elaboratively discussed and approved the minutes of the 6<sup>th</sup> IQAC meeting and accepted the action taken report.

**Item 2 :- Preparation of AQAR for the academic year 2020-21**

The Director, IQAC has informed to all the members that AQAR formats have been revised for the academic year 2020-21 onwards. Based on the discussions, the committee has suggested to collect the quality input parameters from different units as per the new format for preparation AQAR for the year 2020-21.

**Item 3 :- Consideration of Units to be included for the preparation of 3<sup>rd</sup> cycle of SSR**

The units which are physically located in Hyderabad campus are being considered as part and parcel of the University and the units at this campus i.e., SIT, IST, SMS and UCEH are to be included in 3<sup>rd</sup> cycle of NAAC for the University. The committee advised to include

T. Sankar

N. Sankar

the units which are existing in the head-quarters for the consideration of 3<sup>rd</sup> of cycle of Accreditation and also for preparation of SSR.

**Item 4 :- Initiation for the preparation of SSR of University for 3<sup>rd</sup> cycle**

The Chairman IQAC has advised to initiate the preparations for 3<sup>rd</sup> cycle of NAAC for the university by including all the units located in head quarters. The committee recommended to conduct a workshop and internal meetings for better awareness on SSR preparation.

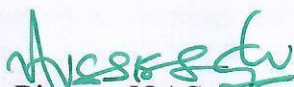
**Item 5 :- Identification of coordinators of individual units to provide the required data**

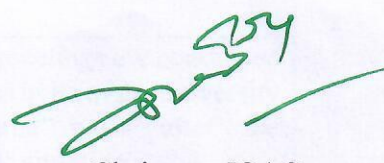
It is essential to have a contact person in each unit and the directorates of university in order to collect the data on regular intervals. The committee suggested to nominate the coordinators for individual units and also various directorates of the University.

**Item 7 :- Any other item with the permission Chairman**

The committee has discussed to upcoming National Educational Policy 2020 and make necessary guidelines and regulations for the implementation of NEP 2020. They suggested to inform all the units for the implementation of NEP 2020. As per the NAAC directions, it is mandatory to register for National Academic Depository (NAD) for uploading the degrees. The committee advised to send a letter to the concerned authorities to register for NAD.

  
IQAC Coordinator

  
Director, IQAC

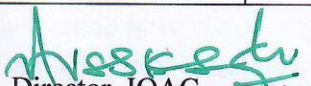
  
Chairman, IQAC

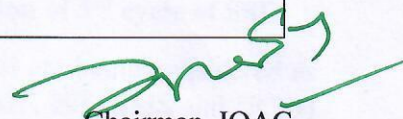
## Action Taken report of 6<sup>th</sup> IQAC meeting held on 27.09.2018 at 3:00 PM

The IQAC meetings are delayed due to COVID-19 pandemic situation and after the situation has been normalized, the next meeting has been scheduled.

Item description	Resolution	Action taken
Constitute colleges and units must have one coordinator each to furnish the data required for IQAC	The committee has resolved and agreed to identify one member from each unit to have the interactions and provide the data.	Coordinators are being identified and informed to all the members to provide the required data from time to time.
Make it mandatory to send a copy of the activities taking place at constituent colleges and units to IQAC Coordinator (DAP)	The committee has resolved and suggested to all the unit heads to send the copy of the activities directly to the IQAC Coordinator.	It has been informed to all the units and directorates to send a copy of different activities and achievements from their respective units to the office of the IQAC
Setting of IQAC office with one regular faculty as Additional Coordinator under DAP along with supporting staff to maintain files and data collection	It is resolved to make IQAC directorate along with the required space infrastructure. Identify the senior faculty member as Director of the IQAC along with the supporting staff.	The IQAC directorate has been established and a senior faculty has been nominated as Director IQAC along with IQAC Coordinator and also the required supporting staff.
IQAC internal committee meeting has to be conducted on quarterly	It is resolved to conduct the internal committee meetings on regular intervals and discuss the quality parameters.	Internal meetings are conducted at various units of the university on regular basis after the pandemic situation
Constitute a subcommittee with four members to discuss the day-to-day activities of the IQAC	The committee has discussed and finalized to identify the coordinators for each unit and also the directorates of the University.	The unit level coordinators are being nominated to provide the day to day activities of the concerned units to the IQAC.
Any other information with the permission of Chairman. To include the IQAC, one Associate Professor, one Asst Professor and one student nominee	It was discussed and resolved that one senior professor as director and one faculty as coordinator to look after the activities of IQAC. Alumni member has to be included in the IQAC team.	The Director IQAC and Coordinator IQAC are nominated and appointed. It is also decided to include the Alumni as a member of IQAC

  
IQAC Coordinator

  
Director, IQAC

  
Chairman, IQAC