



Date:

To
The Director
Research & Development Cell,
JNTUH, Hyderabad.

Sir,

Sub: Issue of Course Work / Pre-Ph.D. Marks Memo -Requested -Reg

1. Name of the Scholar (**In Caps**) : _____
2. Father's Name : _____
3. H. T. No. : _____
4. Department : _____
5. Year & Month of Exam (s) Passed: 1) _____
(Regular / Supplimentary) 2) _____
6. a) E-mail ID : _____
- b) Telephone Number with STD Code / Mobile No.:

7. Communication Address : _____

DECLARATION:

I hereby declare that all my original certificates are deposited at R&D Cell. The above information is true and correct to the best of my knowledge.

CANDIDATE'S SIGNATURE

The following list of enclosures should be attached:

1. Copy of the Admission Letter Issued by the Director Admissions.
2. Copy of All Tuition Fee Paid Receipts.
3. Copy of ID Card Issued by R&D Cell.
4. Copy of Photo Identity proof.