



Date:

To
The Director
Directorate of Research & Development,
JNTUH, Hyderabad.

Sir,

Sub: Issue of Course Work Ph.D/ M.Phil/ M.S. Marks Memo -Requested -Reg.

*** * * * ***

1. Name of the Scholar (in Capitals): _____
2. Father's Name : _____
3. H. T. No. : _____
4. Department : _____
5. Year & Month of Exam (s) Passed: 1) _____
(Regular/Supplementary) 2) _____
6. E-mail I.D.: _____
7. Telephone/Mobile Number: _____
8. Communication Address : _____

DECLARATION:

*I hereby declare that all my original certificates are deposited at DRD.
The above information is true and correct to the best of my knowledge.*

SIGNATURE OF CANDIDATE

The following list of enclosures should be attached:

- 1) Copy of the Admission Procds. Letter Issued by the Director Admissions.
- 2) Copy of the All Tuition fee Paid Receipts (Along with Admission Fee Receipt.)
- 3) Copy of ID card issued by DRD.
- 4) Copy of photo Identity proof.