



Date:

To  
The Director  
Directorate of Research & Development,  
JNTUH, Hyderabad.

Sir,

**Sub: Issue of ORIGINAL CERTIFICATE(S) –TEMPORARY PURPOSE- Requested-Reg.**  
(Before completion of the course)

\*\*\*\*

1. Name of the Scholar (In Caps) : \_\_\_\_\_
2. Father's Name : \_\_\_\_\_
3. H. T. No : \_\_\_\_\_
4. Department : \_\_\_\_\_
5. Date for return of Originals : \_\_\_\_\_  
(Maximum of Two Weeks from Date of Issue)
6. Original Certificates Required : \_\_\_\_\_
7. A) E-mail ID : \_\_\_\_\_
- B) Telephone Number with STD Code/ Mobile No.: \_\_\_\_\_
8. Communication Address : \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

CANDIDATE'S SIGNATURE

SIGNATURE OF SUPERVISOR  
NAME:

SIGNATURE OF CO-SUPERVISOR  
NAME:

Office Seal:

Office Seal:

**Note: At the time of collecting the Original Certificate bring first paid original fee receipt.**  
**The following list of enclosures should be attached:**

1. Copy of the Admission Procds. Letter Issued by the Director Admissions.
2. Copy of the All Tuition fee Paid Receipts (Along with Admission Fee Receipt)
3. Copy of photo Identity proof.
4. Proof of specific requirement order copy.
5. Non Judicial Stamp of Rs. 10 with notary as per the proforma given below.

**NOTARIZED**  
**ON RS.10/- INDIA NON JUDICIAL STAMP PAPER**

**A F F I D A V I T**

I, ..... S/o./ D/o./ W/o.....Aged about..... Years,  
occupation: employed as ....., with M/s.....  
.....Registered office .....Permanent  
resident of H. No: .....Post Office Name. ....,  
Police Station Name. ...., do hereby solemnly and sincerely affirm and state on oath as follows:

- 1) I am the deponent herein as such I am well acquainted with the facts of this affidavit.
- 2) I submit that I need SSC/P.G. in order to submit the same to .....  
purpose..... as per Official letter No:  
..... Dt: .....**(Proof of requirement document copy is enclosed)**
- 3) I will return the O.D. on or before..... **Maximum two (2) weeks.**

I hereby declare the facts stated above are true and correct to the best of my knowledge and belief.  
Hence the affidavit.

Place:  
Date:

**DEPONENT**  
(Signature of the Research Scholar)

Solemnly affirmed and signed before me on this day..... 201..  
after the contents of this affidavit has been read and admitted to be true and correct

**SIGNED BY NOTARY**