



Date:

To
The Director
Directorate of Research & Development,
JNTUH, Hyderabad.

Sir,

**Sub: ISSUE OF ORIGINAL CERTIFICATE(S) – ADMISSION CANCELLATION-
Requested – Reg.**

(Before completion of the course)

1. Name of the Scholar (In Caps) : _____

2. Father's Name : _____

3. H. T. No. : _____

4. Department : _____

5. A) E-mail ID : _____

B) Telephone Number with STD Code/ Mobile No.: _____

6. Communication Address : _____

7. Name of the Supervisor: _____

Designation:

Mobile No:

Email id:

8. Name of the Co-Supervisor: _____

Designation:

Mobile No:

Email id:

CANDIDATE'S SIGNATURE

SUPERVISOR SIGNATURE

The following list of enclosures should be attached:

- 1) Original Admission Procds. Letter Issued by the Director Admissions.
- 2) All Original Tuition fee Paid Receipts (Along with Admission Fee Receipt).
- 3) Surrender of ID card issued by DRD.
- 4) Proof of requirement for cancellation.