

## MINUTES OF THE MEETING

Dated 25.04.2023

The Minutes of the 11<sup>th</sup> IQAC Meeting held on 25.04.2023 at 11.00 AM in the Chambers of the Vice-Chancellor, JNTUH to discuss about the IQAC activities and following members are present:

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|--|---|----------|
| 1. Prof. Katta Narasimha Reddy, Vice-chancellor          | - | Chairman |
| 2. Prof. A. Govardhan, Rector                            | - | Member   |
| 3. Prof. M. Manzoor Hussain, Registrar                   | - | Member   |
| 4. Prof. M. Chandra Mohan, Director, Academic & Planning | - | Member   |
| 5. Prof. K. Vijaya Kumar Reddy, Director, R&D            | - | Member   |
| 6. Prof. K. Venkateswara Rao, Director of Evaluation     | - | Member   |
| 7. Dr. V. Venkateswara Reddy, Director, BIC's            | - | Member   |
| 8. Dr. A. Jaya Laxmi, Principal, UCESTH                  | - | Member   |
| 9. Prof. M. Sindhu, Principal, UCMH                      | - | Member   |
| 10. Prof. B. Rama Devi, Prof. of Chemistry, CEH          | - | Member   |
| 11. Prof. Rupsing Naik, Prof. of Library                 | - | Member   |
| 12. Prof. A. Jaya Shree, Prof. of Chemistry, IST         | - | Member   |
| 13. Dr. P.K.S. Madhavan, Chairman, AWARE Group           | - | Member   |
| 14. Sri Vijaya Mohan Roa, QA & QC Consultant             | - | Member   |
| 15. Sri S. Venkata Charyulu, Student representative      | - | Member   |
| 16. Prof. T. Sreekanth, IQAC Co-ordinator                | - | Member   |
| 17. Dr. G.K. Viswanadh, Director, IQAC                   | - | Convener |

The Honourable Vice-chancellor and Chairman, IQAC welcomed all the Members for the Meeting.

The following resolutions are taken during the meeting as discussed below:

### **Item No.1**

The Chairperson welcomed all the members. The purpose of the meeting was to discuss and prepare the necessary documentation for the DVV (Data Validation and Verification) clarification submission in the NAAC (National Assessment and Accreditation Council) portal.

  
Director, IQAC

  
Chairman, IQAC

**Item No. 2**

**Discussion on DVV Clarification:** The IQAC Director provided an overview of the DVV clarification process and emphasized the importance of addressing NAAC's concerns in a timely and comprehensive manner. The members engaged in a detailed discussion to understand the specific areas requiring clarification and the supporting evidence required.

Metric No.	Sub Question
1.1.2	Percentage of Programmes where syllabus revision was carried out during the last 5 years
1.2.1	Percentage of new courses introduced of the total number of courses across all programs offered during the last 5 years
1.3.1	Number of value-added courses for imparting transferable and life skills offered during last 5 years
1.3.4	Percentage of students undertaking filed projects/research projects/internship
2.1.2	Average percentage of seats filled against reserved categories (SC, ST, OBC Divyangian etc)
2.4.3	Average teaching experience of full time teachers in the same institution
3.1.3	Percentage of teachers receiving national/international fellowship/financial support by various agencies
3.1.6	Percentage of departments with UGC-SAP, CAS, DST-FIST, DBT, ICSSR and other recognitions by national and international
3.2.1	Extramural funding for Research
3.2.2	Grants for research projects sponsored by the government agencies during last 5 years
3.3.3	Number of awards/recognition received and research/innovation by the institution/teachers/research scholars/students during last 5 years
3.4.2	The institution provides incentives to teachers who received state, national and international recognitions/awards
3.4.5	Number of research papers per teachers in journal notified on UGC

  
**Director, IQAC**

  
**Chairman, IQAC**

3.4.6	Number of books and chapters in edited volumes/books published and papers published in national /international conferences
3.4.7	E-content is developed by teachers
3.6.4	Average percentage of students participating in extension activities
3.7.1	Number of Collaboration activities for research, faculty exchange, students exchange internship per year
3.7.2	Number of functional MoUs with institutions/industries in India and abroad for internship
6.2.3	Institution Implementation e-governance
6.3.3	Average number of professional development/administrative training programmes
7.1.2	The institution has facilities for alternate sources of energy and energy conservation measures
7.1.5	Green campus initiatives

### Item No 3

**Review of DVV Clarification Document:** The IQAC Director presented the draft DVV clarification document that had been prepared based on the NAAC's observations and queries. The document contained detailed explanations, supporting data, and relevant references to address each concern raised by the NAAC.

### Item No. 4

**Addressing NAAC's Concerns:** The members critically analyzed each concern raised by the NAAC and provided their inputs and suggestions on how best to address them. They discussed the need to ensure clarity, accuracy, and consistency in the responses to effectively address the concerns and provide satisfactory explanations.



**Director, IQAC**



**Chairman, IQAC**



**Item No. 5**

**Finalizing the DVV Clarification Document:** After incorporating the suggestions and inputs from the members, the IQAC Director finalized the DVV clarification document. The document was reviewed to ensure that it is provided clear and concise explanations, supported by relevant evidence and data.

**Item No. 6**

**Approval and Submission Process:** The members reviewed the finalized DVV clarification document and unanimously approved it for submission in the NAAC portal.

**Item No. 7**

**Next Steps:** The IQAC Director outlined the next steps, including the verification of all documents, compilation of necessary annexures, and ensuring compliance with the NAAC portal guidelines. The Coordinators were assigned specific responsibilities to complete the tasks within the specified timeframe.

**Item No. 8**

**Any Other Item with the permission of the Chairman:** During this agenda item, the members addressed any additional matters related to the NAAC submission, including the need for further data validation, coordination with relevant departments, and possible follow-up actions.



**Director, IQAC**



**Chairman, IQAC**