

## **RESPONSIBILITIES OF THE OFFICERS OF THE UNIVERSITY AND**

### **Officers of the University and responsibilities**

#### **In-charge Vice-Chancellor**

Sri. Jayesh Ranjan, I.A.S.,

Academic and Administrative Head and the Principal Executive Officer of the University exercising general control over the affairs of the University.

#### **Rector**

Prof. A. Govardhan

Appellate Authority

Spearheads the Examinations, Academic and other work assigned by the Vice-Chancellor.

#### **Registrar**

Dr. M. Manzoor Hussain

Public Information Officer

Spearheads the overall administration and is responsible for proper maintenance of all the records of the University with disciplinary control over the employees of the University.

#### **Director, Academic & Planning**

Prof. M. Madhavi Latha

Public Information Officer

Spearheads the curriculum, academic regulations, coordinates CAS committees, conduct of purchase committee meetings, UCPP meetings, Academic Senate Meetings and so on. UGC funds and MoUs with Organizations/Universities and any other works assigned by the Vice-Chancellor.

**Director of Evaluation,**

Prof. V. Kamakshi Prasad

Public Information Officer

Conducting of examinations, declaration of results for all the constituent and Affiliated Colleges and any other works assigned by the Vice-Chancellor.

**Director, Admissions**

Prof. Ch. Venkata Ramana Reddy

Public Information Officer

Conducting of Admissions for the all the UG, PG and Ph.D Programmes of the University and other assignments given by the Government/State Council of Higher Education and any other works assigned by the Vice-Chancellor.

**Director, Academic Audit Cell (AAC)**

Prof. K. Rammohan Reddy

Public Information Officer

Spearheads the procedures for affiliation of Self financing colleges, conducting of different Inspections, grant of affiliation and any other works assigned by the Vice-Chancellor.

**Director, UGC- HRDC (Human Resource Development Centre)**

Prof. G.K. Viswanadh

Public Information Officer

Conducting of Refresher courses, Summer Schools and other workshops approved by the University Grants Commission and any other works assigned by the Vice-Chancellor.

**Directorate of Research & Development (DRD)**

Prof. K. Vijaya Kumar Reddy

Public Information Officer

Interaction with the Institutes and Industry personnel for development of the research programmes, supervision of all the Ph.D. Scholars, conducting of Viva-voce and any other works assigned by the Vice-Chancellor.

### **Director, Bureau of Industrial Consultancy Services (BICS) & Chief Engineer**

Prof. K.M. Lakshmana Rao

Public Information Officer

Spearheads the Consultancy Works of the University, finalization of tenders, awarding of works to contractors and any other work assigned by the Vice-Chancellor.

### **Director I/c., School of Continuing & Distance Education (SCDE)**

Prof. B.N. Bandari

Public Information Officer

Supervision of Contact Centers of SCDE, Distribution of study material, conduct of SCDE examinations, class work and any other works assigned by the Vice-Chancellor.

### **Director , University Foreign Relations (UFR)**

Prof. A. Prabhu Kumar

Public Information Officer

Spearheads the admission of foreign students, coordinating of all the academic units of JNTUH regarding admission of foreign students and MoUs with foreign Universities/Institutes and any other works assigned by the Vice-Chancellor.

### **Director, Institute of Science & Technology (IST)**

Prof. G. Krishna Mohan

Public Information Officer

Conducting of class works, examinations for all the PG programmes offered by IST, supervision of the Centres under the IST and any other works assigned by the Vice-Chancellor.

### **Director, School of Information Technology (SIT)**

Prof. A. Damodaram

Public Information Officer

Conducting of class works, examinations for all the PG programmes offered by SIT and any other works assigned by the Vice-Chancellor.

**Director, School of Management Studies (SMS)**

Dr. Sindhu

Public Information Officer

Conducting of class work, examinations for PG programmes offered by SMS and any other works assigned by the Vice-Chancellor.

**Director I/c., University Industry Interaction Cell (UIIC)**

Dr. M. Manzoor Hussain

Public Information Officer

Contacting the Industry people and implementing the industry orientation programmes in the University and reviewing the syllabi with the help of the Chairman, BOS for industry related and any other works assigned by the Vice-Chancellor.

**Director, JNTUH Innovation Hub (J-Hub)**

Prof. G. Vijaya Kumari

Public Information Officer

Spearheads the JNTUH Innovation Hub, to promote innovation culture in students across the university and to create platform of facilities, programs and collaborations to enable tech entrepreneurship and startup incubation

**Principal, JNTUH College of Engineering, Hyderabad (JNTUH CEH)**

Prof. B.N. Bandari

Public Information Officer

Administrative and Academic Head of the College and responsible to implement all the decisions, administrative and academic, of the council, incharge in all matters academic, administrative, finance and accounts and student affairs of JNTUH CEH and any other works assigned by the Vice-Chancellor.

**Principal, JNTUH College of Engineering, Jagityal (JNTUH CEJ)**

Prof. N.V. Ramana

Public Information Officer

Administrative and Academic Head of the College and responsible to implement all the decisions, administrative and academic, of the council, incharge in all matters academic, administrative, finance and accounts and student affairs of JNTUH CEJ and any other works assigned by the Vice-Chancellor.

**Principal, JNTUH College of Engineering, Manthani (JNTUH CEM)**

Prof. R. Markandeya

Public Information Officer

Administrative and Academic Head of the College and responsible to implement all the decisions, administrative and academic, of the council, incharge in all matters academic, administrative, finance and accounts and student affairs of JNTUH CEM and any other works assigned by the Vice-Chancellor.

**Principal, JNTUH College of Engineering, Sultanpur (JNTUH CES)**

Prof. B. Balu Naik

Public Information Officer

Administrative and Academic Head of the College and responsible to implement all the decisions, administrative and academic, of the council, incharge in all matters academic, administrative, finance and accounts and student affairs of JNTUH CEM and any other works assigned by the Vice-Chancellor.

**University Librarian**

Prof. Roop Singh Naik

Public Information Officer

Maintenance of University Library, purchase of books, journals with prior approval of the Director, Academic & Planning and any other works assigned by the Registrar

**Coordinator I/c., Program Interface Unit & Centre for Career Advancement and Resource Development**

Prof. G. Narasimha

Public Information Officer

Spearheads the PIU & CARD Activities, and any other work assigned by the Registrar

## **Finance Officer**

Sri G. Janardhan Rao

Public Information Officer

Custodian of all finances of the University, sign all cheques for payment and exercise, with respect to the employees working in the University's office, powers of drawing, disbursing and collection of moneys under relevant statutes and regulations. Ensure that the accounts of the University including its constituent units are properly kept and audited.